## CANYON SPRINGS JOB OPPORTUNITY BULLETIN HEALTH SERVICES SPECIALIST



| SALARY RANGE PER MONTH: | \$6,938.00 - \$8,271.00        |
|-------------------------|--------------------------------|
| TENURE:                 | Permanent                      |
| TIME BASE:              | Full-Time                      |
| PROGRAM/DEPARTMENT:     | Level of Care / Canyon Springs |
| FINAL FILING DATE:      | Until Filled                   |

**DESCRIPTION OF DUTIES:** Performs ongoing monitoring, assessing and derives appropriate recommendations for the maintenance of quality nursing services with primary emphasis on the physical and psychosocial needs of the clients in Canyon Springs. Practice is guided by the standards of the California Board of Registered Nursing and the Nursing Practice Act. Daily on-going direct interaction with clients with developmental disabilities who may display severe behavior problems. Requires walking, relocating to different areas of the facility and sitting extended periods of time. Operates an automobile on hospital visits and various office equipment such as, computers, fax machines and copiers. Potential exposure to communicable diseases, blood-borne pathogens, medicinal preparations, and other conditions common to a clinical nursing environment. Evaluates client's health needs and develops plans of care whose standards based on the steps of the nursing process. Prepares required documentation for medical nursing assessments, health care plans and other documentation as required. Advises in the prevention, detection and control of communicable disease. Participates as a member of the Interdisciplinary Team in the development and provision of active treatment as required by the Individual Program Plan. Attends planning meetings and special treatment conferences as required. Makes recommendations concerning the health needs of the client. Responds immediately and provides nursing assessment in medical emergencies when requested. Completes required documentation. May act as liaison between the facility and acute hospital to monitor the progress of the clients who are temporarily transferred for acute care. Acts as a resource person and provides consultation to Level of Care staff, Level of Care professional staff and other facility staff regarding nursing services and physical care needs of the client, when requested. Identifies, develops and provides in-service training for Level of Care staff and clients.

WHO MAY APPLY: <u>People with list, transfer, or reinstatement eligibility for the class</u>. Applications will be reviewed and only the most qualified candidates will be scheduled for interviews. **Note:** Appointment subject to Department Restriction of Appointment (DROA), State Restriction of Appointment (SROA), Surplus and Reemployment List procedures; pre-employment physical, and fingerprint clearance. Application can be obtained from CANYON SPRINGS or from the Internet website, <u>www.spb.ca.gov</u>.

## SEND COMPLETED STATE APPLICATION (STD. 678) TO:

CANYON SPRINGS HUMAN RESOURCES – EXAM UNIT 69-696 RAMON ROAD CATHEDRAL CITY, CA 92234 PHONE: (760) 770-6260

AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF AGE, ANCESTRY, COLOR, DENIAL OF FAMILY AND MEDICAL CARE LEAVE. DISABILITY, GENDER IDENTITY OR EXPRESSION, GENETIC INFORMATION, MARITAL STATUS, MEDICAL CONDITION, MILITYARY AND VERTERAN STATUS, NATIONAL ORIGIN, POLITICAL AFFILIATION, RACE, RELIGION, SEX, OR SEXUAL ORIENTATION OF ANY PERSON. IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THIS STATE. THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

STATE OF CALIFORNIA
DEVELOPMENTAL SERVICES

**CLASSIFICATION TITLE: Health Services Specialist** 

RELEASE DATE: 3/27/14